



MINUTES
CARLISLE COMMUNITY SCHOOL
Regular School Board Meeting
Monday, December 11, 2017, 6:00 p.m.
Carlisle Community School Board Room

President Chambers called to order the December school board meeting at 6:01 p.m.

Directors Present: Kyle Chambers, President
Art Hill, Vice President
Jeramie Eginoire
Harry Shipley
Cody Woodruff

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Hill to approve the agenda as presented. Seconded by Shipley. Motion carried unanimously.

Motion by Shipley to approve the minutes of the November 13 regular meeting and the November 21 and December 4 work sessions. Seconded by Woodruff. Motion carried unanimously.

Communications

- A. Visitors – Shane Howard spoke to the board about the lack of study time for high school students during the school day due to moving from an eight period day to a seven period day. It was his understanding that with the change there would be some time during the class periods to complete work. This does not appear to be happening as many teachers are teaching bell to bell. Mr. Blackmore did say that students could have a study hall if they really needed it. They would just need to set up a special schedule with their counselor. The teachers are available before school to meet with students should they need assistance. Mr. Blackmore also noted that this was the first semester of the new schedule. They will be getting feedback from students and teachers at the end of the semester to evaluate the new schedule. This information will be reported to the board in February. The board thanked Mr. Howard.
Dan Carver is the K-5 computer science teacher. He noted that last week was Computer Science Education Week. The students participated in the Hour of Code. There is a push in Iowa to establish a vision for computer science and he was a part of that initiative to be presented to the legislatures. Dan was also selected to be a committee to establish standards for K-12 computer science. The board thanked Mr. Carver.
Heather Terrell addressed the board with her concerns about taking away the study hall period and the WIN time when the high school moved to a seven period day. The before school time is a help but she doesn't feel that the students should have to give up an elective in order to have a study hall. She would really like to see the WIN time brought back especially if the study hall period is not an option. The board thanked Ms. Terrell.
- B. Board Communication - None
- C. IASB Communication – IASB put out information regarding 2018 advocacy events which locally include webinars and the Day on the Hill January 30.

Updates/Information

- A. Presentation of Phase II Plans, Michael Pollmann - DLR Group
Mr. Pollmann gave a presentation on the phase II plans at the high school. The committee had two meetings

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to give input on the indoor athletic facility and the relocation of the art and industrial tech rooms and the maintenance facility. The goals for the project were: 1) host district/conference competitions, 2) support community activities, 3) keep the facilities department on campus, 4) to have an expanded and flexible athletic space and programming as well as keeping the current gym as an auxiliary space and 5) to relocate the art and industrial tech programs into the high school building. Mr. Pollmann showed drawings of a two-story athletic facility to include an 1800 seating gym on the first floor along with a lobby, concession area, locker rooms, restrooms, facility dept. space, PE storage space, office space and a Booster Club store space. The second floor would include a wrestling area, exercise space, and a walking track. The plans include a pedestrian plaza as well. Sufficient parking spaces per City of Carlisle code are an issue especially with the loss of 61 stalls with the new building. This would need to be addressed with the City. There would be an indoor hallway to the new gym for patrons to use when parking in the south lot. The estimated cost for the 63,000 sq. ft. facility is 16.6 million. The plans will continue to be refined.

B. Funding Options for Phase II of HS Project, Matt Gillaspie - Piper Jaffray

Mr. Gillaspie addressed the District's ability to do a general obligation bond which is currently 12.3 million because of the 5% statutory debt limit. This amount does increase each year as property valuation increases and debt is paid off to an estimated 16.4 million the summer of 2019. The financing of the phase II project/new gym would need to be done over multiple years as it is currently estimated at 16.6 million. The District has received the approval for the 4.05 levy in the past but would need to bring to the voters the request for the issuance of new debt. The District could also include additional district-wide projects and raise the total amount of request for example to 17 million. The process for a bond election would be the formation of a committee to obtain and circulate a petition with a minimum number of 160 signatures to be filed with the auditor. This would need to be done by Feb. 16 in order to have an April election. The bond referendum would need a 60% voter approval in order to pass. Mr. Gillaspie reviewed potential options to bond against sales tax but this would tap out the District's sales tax money for any projects that may need addressed in the future as PPEL money is being used to pay on the PPEL loan notes for phase I.

C. High School Construction Update – The substantial completion date for the project was November 21. The contractor has 60 days (by January 21) to complete the final punch list items. The recent change orders totaled about \$18,000 which included changes requested by the District and addressing renovation issues. There will be an open house of the new band and choir rooms in January.

Business/Action Items

A. Approval of FY 2019 At-Risk/Drop Out Prevention Application

The at-risk/drop out money is categorical money to be used for at-risk students, potential dropouts and dropouts. The budget for FY 2019 is \$470,458. This includes the addition of an intervention teacher at the middle school and partial funding of the Hartford behavior interventionist. The District is requesting the modified supplemental amount of \$286,927, which is funded by property tax. The remaining balance to fund the budget will be funded from carryover and District funds. The plan will be submitted to the State by December 15.

Motion by Eginoire to approve the FY 2019 At-Risk/Drop Out Prevention application. Seconded by Shipley. Motion carried unanimously.

B. Review Class Size and Open Enrollment Determination for 2018-2019

Mr. Amos showed a chart with the estimated classroom size for each grade level for 2018-2019. Open enrollment was closed for 4th grade for 2017-2018, which is the largest class in the District. Mr. Amos is recommending that 5th grade be closed for open enrollment for 2018-2019 because of the large class size and the available classroom space at Hartford.

Motion by Hill to close open enrollment for next years' fifth grade (2018-2019). Seconded by Shipley. Motion carried unanimously.

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C. Approval of High School 2017-2018 Early Graduates

There are eight students on the list to graduate early. They will have completed the required coursework by winter break. These students will be able to attend the graduation ceremony in May.

Motion by Eginore to approve the high school 2017-2018 early graduates. Seconded by Shipley. Motion carried unanimously.

D. Action on Phase II of the HS Project, Scope and Financing

Mr. Amos reviewed the master facility plan developed in 2014-15 and what projects have been completed. The remaining high school building expansion needs would be completed as part of the phase II project. Mr. Amos is proposing several district-wide projects to be included in the phase II project: elementary energy efficiencies through window and HVAC upgrades, classroom furniture K-12, building security upgrades K-12 and district-wide technology upgrades. The phase II project would be a three-year project to provide a better environment for all students K-12. Phase II project would be funded with the proposed 17 million dollar general obligation bond and sales tax revenues.

Motion by Shipley to approve the proposed projects up to \$17,000,000 and fund with general obligation bonds. Seconded by Eginore.

E. Master of Science in Athletic Training Memorandum of Understanding

The memorandum allows for a student-in-training experience under the District's athletic trainer.

Motion by Eginore to approve the Master of Science in Athletic Training Memorandum of Understanding. Seconded by Woodruff. Motion carried unanimously.

F. Eagle Ridge Corporate Services, Inc. Agreements

The District's current third party administrator for the partial self-fund insurance program is retiring at the end of June. The District is recommending going with Eagle Ridge Corporate Services, Inc. Their fee is \$5/employee/month which is the cheapest around. The agreements will be amended to state that Eagle Ridge will create a subaccount for Carlisle. When checks need to be issued to a vendor or an employee, Eagle Ridge will notify the District with a list of vendors and amounts. The District will then ACH the amount to Eagle Ridge after it has been approved. Once the documents have been amended, they will be shared with the board members for review. The District is asking board approval at the meeting based on these terms so the process can begin to provide services effective January 1.

Motion by Shipley to approve going with Eagle Ridge Corporate Services, Inc. Seconded by Eginore. Motion carried unanimously.

G. Des Moines Special Education Contracts, 2017-18

Motion by Shipley to approve the Des Moines special education contracts for 2017-18. Seconded by Woodruff. Motion carried unanimously.

H. Southeast Polk Special Education Contracts, 2017-18

Motion by Eginore to approve the Southeast Polk special education contracts for 2017-18. Seconded by Hill. Motion carried unanimously.

I. West Des Moines Special Education Contracts, 2017-18

Motion by Woodruff to approve the West Des Moines special education contracts for 2017-2018. Seconded by Shipley. Motion carried unanimously.



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J. March School Board Meeting Date Change

Mr. Amos is proposing to change the March 12 board meeting date to March 19 because of spring break. Motion by Eginoire to change the date of the March school board meeting to March 19. Seconded by Shipley. Motion carried unanimously.

K. Resignations for 2017-2018

a. Greg Kapusinski	Ass't MS Track Coach	Step 4 Group 6
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L. Resignations for 2018-2019

a. Jim Gordon	Ass't Var Football Coach	Step 4 Group 4
b. Jon Wright	HS Drama	
c. Matt Hesse	7 th Grade Football Coach	Step 4 Group 6
d. Rebecca Zirkelbach	HS Speech Coach	Step 4 Group 5
e. Jennifer Olson	Preschool Teacher	Step 2 Lane 1

Motion by Hill to accept the resignations for 2017-2018 and 2018-2019 as presented. Seconded by Shipley. Motion carried unanimously.

M. New Hires for 2017-2018

a. Jess Lehms	9 th Grade Basketball Coach	Step 0 Group 4
b. Larry Meyers	Bus Driver	
c. Cory Allison	8 th Grade Assistant Basketball Coach	Step 4 Group 6

Motion by Hill to approve the new hires for 2017-2018 as presented. Seconded by Woodruff. Motion carried unanimously.

Motion by Hill to approve the bills as presented in the amount of \$488,263.73. Seconded by Shipley. Motion carried unanimously.

Motion by Hill to approve the November, 2017 financial reports as presented. Seconded by Eginoire. Motion carried unanimously.

Mr. Amos's Report

*Work will begin on the 2018-2019 school calendar. The calendar committee will meet the first week of January. The start date will be August 23. The calendar will be presented at the February board meeting for board approval.

*Mr. Amos will begin working on the timeline for the bond process. A bond committee will be formed and meet after winter break.

The next Regular Board Meeting is January 8, 2018 @ 6:00 p.m. in the Carlisle School Board Room.

Motion by Shipley to adjourn the December school board meeting. Seconded by Eginoire. Motion carried unanimously.

Meeting adjourned at 8:56 p.m.

Kyle Chambers, Board President
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Attest: Jean Flaws, Board Secretary/Business Manager

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Regular Board Meeting Minute
12/11/2017
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